

Gateway Public Schools

Meeting of the Board of Trustees
Wednesday, October 17, 2018 @ 5:00 - 7:00 PM

Minutes

Board Members Present: Therese Arsenault, Beth Berliner, Allison Bhusri, Cynthia Billops, Sapna Boze, Sara Byrne, Elizabeth Colen, Katie Colley, Sharon Gillenwater, Annie Klebahn, Susan Masto, Sharon Olken, Molly Orner, Mary Plant-Thomas, Jackie Quella, Kevin Rafter, Adina Safer, Laura Spivy, Dina To, Valerie Toler, Aaron White, Julie Wise

Board Members Excused: Joyce McMinn, Suzanne Schutte

Also present: Chris Hero, Danielle Ciccarelli, Chanda Guerin

Call to Order, Approval of Minutes from September 12, 2018

The meeting was called to order at 5:10.

Susan called for a motion to approve the minutes from September 12, 2018. Laura Spivy motioned and Beth Berliner seconded. The minutes were approved unanimously, without issue.

The holiday party will be December 20th - please mark your calendars.

Public Forum

Susan opened the floor for public forum. No further discussions or motions were introduced.

Committee on Trustees - Approval of New Members Susan told the board that we have two board members to vote on today. Sharon Gillenwater noted that the board will be voting on two trustees who we know very well. The first is Julie Wise, who she has known her a very long time. She lives and breathes the values of Gateway and has been a parent rep at GPS for 5 years now. We are voting her on as community representative. Susan motioned to approve, and Julie Wise's membership was approved unanimously.

Sharon G. spoke about Cynthia Billops, who was parent rep for the middle school, and will now be rep for high school. Sharon asked Sharon O. to say a few words. Sharon remarked that Julie and Cynthia have supported kids at both schools. Julie has been the GPS association president, and is passing the baton to Cynthia. Cynthia has been a huge advocate for our schools at board meetings, charter approval, parent participation, and rolls up her sleeves to get things done. Susan motioned to approve, Annie seconded, and Cynthia's membership was approved unanimously.

Development Report Susan asked Chanda presented fundraising income to date. The goal is \$245,000. Chanda explained table sponsors' guests registration, and that we are using a new software this year. Everything is in one place, and it is easier for guests to give. She is very excited to share the draft concept of your year-end appeal. There are two versions, one for families, one for outside donors.

The Beta Impact Event is next Tuesday. This is a stakeholder launch. Suzanne Herko will be there to give a tour, and a panel will talk about the work and importance of Beta Impact.

She noted two more events: Conversations for Impact 1/29 (20 years of supporting Educators) and 4/23 (20 years of Academic Success - Alumni and current students).

Sharon O. asked board members to try to come on Tuesday.

Sapna thanked Chanda. She asked Chris and Laura to give the Finance Report.

Finance Report

Laura announced that Sara Byrne will be the new chair of the Investment Committee.

Chris gave the board a deeper look at our board designated funds. He explained that we have been using them to support our goals for the past 10 years. The funds were raised through a capital campaign 10 years ago, as well as a budget surplus. This is an additional funding stream to support operating budget and strategic initiatives, and advancing the organization. Chris reviewed how we have used the funds during the last 10 years, and the return and capital preservation. We have maintained over the 5% return we budget for. We have utilized as we designed, and have grown funds over time. We have stuck to our vision of how we would use the funds. Sapna thanked Chris and Laura.

Committee Goals

Sapna asked the committee chairs to go over committee goals. Following are very brief summaries:

Development Committee - The Development Committee helps Chanda and the development team to identify ways they can help with fundraising goals. They are there to support development

Audit - The audit committee oversees the annual audit.

Trustees - The Committee on Trustees recruits new trustees, evaluates the work of the board, reviews by-laws to make sure they are relevant. This year we are looking to onboard 3-5 trustees .

Investment The investment committee oversees, tracks and advises GPS's investments.

Finance - The finance committee spends the year looking at last year, this year and next year. Every month they review current year projections. We approve budget in May before state funding numbers come out, work closely with development. Always remember that decisions we make today that will affect us down the road.

College and Community - C&C supports Gateway's college program. They focus on community program development, alumni engagement outreach, database development, scholarships, school visits, among other things.

Facilities - Facilities meets on ad hoc basis, whenever there are capital improvements. They will work with middle school to solve some of their space constraints,

Faculty Affairs - Continue collaborative process and support of implementation for CSM, Help survey and analyze the experience, satisfaction and needs of Gateway's faculty in order to better inform the work of Gateway's board and leadership teams.

Sapna gave the floor to Sharon Olken for the ED Report.

ED Report

Sharon explained that Gateway Impact came about through the work of a task force committee. The committee asked, "What is distinct that gateway does, and what skills cut across academic areas? What

works, how can we make it better and share what we learn?" The task force worked on it for 3 years. It has been a highly collaborative effort.

Sharon explained that the board will vote on whether to approve the California LCAP Dashboard Local Measures, which measure our progress toward state goals. Several years back the funding formula changed, and the standards changed. The new formula asks us to report who our kids are and how they are doing on certain standards. There are eight state priorities. With the old system, all we were judged on was state testing, but now there are other standards. We report if we are meeting the standard. Each organization reporting must publicly report to the board before reporting to the state.

Sharon reviewed the 8 state categories, and presented the report to the board.

The board approved the report unanimously.

Sharon then talked about her objectives for the year. They help her stay focused on the key things we, as an organization, want to accomplish this year. Sharon asked everyone to turn to page 7 in the packet, and take a look at the objectives. Some objectives are continuations of items we were working on last year, some came up in the survey, and some Sharon came up with based on what she sees from her vantage point. She asked everyone to read the objectives and put a star next to what is important and an exclamation point next to the objectives that resonate with them. The board discussed the objectives.

Sapna thanked Sharon for all of the work she accomplishes every year.

Adjourn Meeting

Sapna adjourned the meeting at 7:03pm

Signed: _____ Sharon Gillenwater _____ Date: _____ 3/12/19 _____
Sharon Gillenwater, Board Secretary