

Gateway Public Schools

Meeting of the Board of Trustees

Wednesday, January 23, 2019 @ 5:00 - 7:00 PM

Minutes

Board Members Present: Beth Berliner, Sapna Boze, Sara Byrne, Elizabeth Colen, Katie Colley, Sharon Gillenwater, Annie Klebahn, Susan Masto, Sharon Olken, Molly Orner, Mary Plant-Thomas, Jackie Quella, Kevin Rafter, Adina Safer, Dina To, Valerie Toler, Julie Wise

Board Members Excused: Therese Arsenault, Cynthia Billops, Joyce McMinn, Suzanne Schutte, Laura Spivy, Aaron White

Board Members Not Present: Allison Bhusri

Also present: Chad Foskuhl, Chris Hero, Danielle Ciccarelli, Chanda Guerin, Marianne Fives

Welcome, Call to Order, Approval of Minutes from November 28, 2018

Susan called the meeting to order at 5:12, and called for a motion to approve the minutes from November 28, 2018. There is one change to the minutes. Allison Bhusri was not present at the November 28th meeting. The minutes will be corrected. Beth motioned to approve and Dina seconded. The minutes were approved unanimously, with the above change.

Public Forum

Susan opened the floor for public forum. No further discussions or motions were introduced.

Announcements

Susan thanked Julie and Danielle for a great night at the holiday party, and thanked all who donated to Project Week. She noted that, at the end of next week, members will receive a letter about board giving. She mentioned upcoming events. Next Tuesday is a Conversations for Impact event, a great way to spend time getting to know Gateway. February 13th is the FAC Community meeting. If board members can make it, that would be great. The Powerful Learners Mini-Conference, geared toward educators and those who work with youth in our city, is February 9th. If you have time, please come. The Great Gateway Gathering is March 9th, and Gateway Giants night is on the 12th of April.

Development Update

Marianne Fives presented the mid-year development update, which gives an overview of the year's overall fundraising goal, what we have raised so far, what we still need to raise, and comparisons to last year. The report breaks down different revenue sources and strategies for meeting goals. The revenue sources include corporations and foundations, the annual family fund, the luncheon, board giving, individual and donors, and major donor initiatives.

We have raised the majority of our corporate goal. We see this as the biggest opportunity for growth, and are applying for at least 2 grants per month. We received some really nice gifts from families as part of the Family Annual Fund. This year's luncheon raised over \$50,000 more than last year's luncheon. Chanda talked about the Board of Trustees goal and the Individual Donors goal. If you have ideas about things that have been successful in years past, please reach out to the development staff, who welcome all ideas and conversations. Beginning February 1, we will begin personal meetings and outreach. Chanda discussed ways trustees can help. Some of these suggestions are: Invite friends to Conversations for Impact, share on social media; let us know if you have connections for grants and corporate giving; send thank you notes to donors - review monthly donations report Marianne shares by email. Chanda told trustees that we are actively looking for a luncheon speaker. Gateway's fundraiser "Tacolicious Mondays" is in April. Gateway is having a night at the Giants on Friday, April 12th, and we will start to promote that soon. We have 250 tickets available to families, alumni, and board.

Executive Director's Report

Sharon asked Molly to share about Project Week. Project week gives the high school students a chance to have new experiences. Teachers lead week-long classes in Feminist Fiber Arts, Volleyball, biking, winter sports, drama, tinkering, cooking, etc.

Sharon shared a couple of things happening at Gateway. She showed the Gateway Impact website which was launched in October, and noted that we continue to add resources and programming. One of the first major activities of Gateway Impact is hosting the upcoming Powerful Learners Mini-Conference. We felt that what is in the best interest of students we serve is sharing and collaborating, building ambassadors for the importance of education. In preparation for this conference, we are creating a video that explains what Gateway Impact is. Sharon showed the video, and Trustees provided very positive feedback.

Sharon gave the floor to Ms. Colen for a public service announcement. We are hosting students from South Africa from March 3rd to April 2nd. If this is something you are interested in doing, please contact Ms. Colen.

Sharon discussed the upcoming charter renewal process for Gateway High School. Every five years we renew our charter, which is our defining document. We revised the charter to comply with changes in state law. The first reading will be at the February 12th SFUSD school board meeting. Sharon presented the approximate timeline. All hearings are public, and we can line up public comment on behalf of Gateway. The meetings are also recorded, and they can be found on the SFUSD website. Board meetings are broadcast on KALW.

Sharon called for a motion to approve the charter. Susan motioned to approve, Beth seconded. The charter was approved unanimously, without issue. Sapna thanked Sharon and gave the floor to Sharon Gillenwater for the committee on trustees.

Committee on Trustees

Sharon told the board that there have been revisions to the bylaws that the board will vote on this evening. Chris presented the revisions, which include: terms of faculty representatives will now be the same as other Trustees; former chairs and co-chairs may serve unlimited terms; at the discretion of the board, up to 5 trustees may serve two additional terms.

Jackie Quella made a motion to approve the changes, Sara Byrne seconded. The changes were approved unanimously, without issue.

Finance Update

Chris told the board that Gateway High and Gateway Middle are requesting allowances for the 11/16/18 school closure, that was due to unhealthy air quality. The Requests for Allowance of Attendance Due to Emergency Conditions (form J13) were presented to the board, and approved unanimously, without issue. Trustees signed the forms, which will be signed by the district superintendent and sent to the CDE for approval.

Chris presented an overview of the upcoming budget process, and the upcoming opportunities and challenges the process presents. Our budget is our financial mission statement and reflects our values; it is an opportunity for us to increase our commitment to our teachers and students. The challenges come from unknowns, such as the lack of clarity around state funding and the parcel tax, the rising cost of benefits and reserve management. The budget goes through four steps over the next few months: information gathering, straw man baseline setting, finalization of personnel line items, fine tuning and board approval.

Sapna adjourned the meeting at 7:02

Signed: _____

Sharon Gillenwater, Board Secretary

Date: _____

2/27/19